

Teaching Toolbox for Course Design

Dear Professors,

The *Teaching and Learning Technologies Services* provides you with educational resources that include:

- a. **concise** theoretical **explanations** in the form of **infographics**;
- b. **practical advice** that can be easily applied to your courses;
- c. "ready-to-use", tested and adaptable **examples** of **educational activities**;
- d. a **commented lesson template** to assist you in designing or improving your courses.

Our goal is to provide you with a **toolbox** that you can use according to your needs and preferences.

Summary

Course Outcomes

1. Course outcomes:
 - a. What is it?
 - b. What is it for?
 - c. How to proceed
 - d. Examples
 - e. To go further...

Structuring the course and the learning unit (lesson)

Learning Outcomes

1. The lesson Learning outcomes:
 - a. Alignment with course objectives
 - b. What is it?
 - c. How to proceed
 - d. A well-formulated objective...
 - e. Examples
 - f. To go further...

Course Materials

1. Resources:
 - a. General
 - b. What you create...
 - c. Closely guide...
 - d. Online
2. Course materials for online courses
3. Present the resources
 - a. PPTs
 - b. Videos
 - c. Interactivity 1
 - d. Interactivity 2

Learning Activities

1. Learning activities:
 - a. Definition
 - b. Composition
2. Learning activities for...
 - a. understanding the subject matter
 - b. applying knowledge
 - c. analyze and evaluate
 - d. create and produce
4. Learning activities with *Brightspace*:
 - a. Discussion
 - b. Survey
 - c. Groups
 - d. Blog
 - e. Others
5. Learning activities in a...
 - a. synchronous and co-modal course
 - b. hybrid and asynchronous course

Assignments: Tips

1. Features in Brightspace...
 - a. to enhance the assessment without changing it
 - b. to grade assignment faster

Template – Course Module