Tips for an effective **Power Point** presentation

Design & Colour

Simple, subtle background Use color wisely

PPTX complements your presentation and emphasises key points

Images

Select relevant visuals

High quality images

Maximize white space

You are the FOCUS

Tables & Data

Simplify tables

Present data visually as much as possible

Fonts

Choose a font size that your audience can read from a distance

No paragraphs !

6 x 6 rule

- 6 bullets
- 6 words

Always check the spelling and grammar