

<b>Number:</b>	ASA-410
<b>Title:</b>	Student Debtor
<b>Person responsible for enforcement:</b>	Vice-Rector, Academic and Research
<b>Entered into force:</b>	March 28, 2018
<b>Approved:</b>	March 28, 2018 by the Board of Governors <i>This document replaces all previous regulations on this subject.</i>
<b>Exception:</b>	No exception to this regulation without prior written authorization from the Board of Governors

*In this document, the masculine form is used without prejudice and for conciseness purposes only.*

### **1. Objective**

This regulation sets consequences incurred by a student who is in default in paying his debts to Saint Paul University.

### **2. Definition**

Student debtor: a student who has a financial debt to the University, whether tuition fees, ancillary fees, incidental and administrative fees or even any unpaid amount for campus housing as well as imposed fines by University services (for example, late library fees).

### **3. Regulation**

When a student fails to fully discharge a debt to the University, the student cannot:

- be authorized to take courses other than those for which he is already legitimately registered for the current session;
- be authorized to register for the next academic year or submit a new application for admission;
- obtain any official or unofficial document issued by the University (i.e. diploma, transcript, statement, letter of permission, etc.);
- attend convocation or be invited to any official University activity.