

<b>Number:</b>	ASA-403
<b>Title:</b>	Interfaculty Services
<b>Person responsible for enforcement:</b>	Vice-Rector, Academic and Research
<b>Entered into force:</b>	March 28, 2018
<b>Approved:</b>	March 28, 2018 by the Board of Governors <i>This document replaces all previous regulations on this subject.</i>
<b>Exception:</b>	No exception to this regulation without prior written authorization from the Board of Governors

*In this document, the masculine form is used without prejudice and for conciseness purposes only.*

## **1. Objective**

This regulation standardizes the administration of exchanges of services between the faculties of Saint Paul University.

## **2. Regulation**

- 2.1 No fund transfers will be made between faculties for students of one academic unit who take courses offered by another academic unit.
- 2.2 The salary of a professor who teaches courses in another academic unit is paid by the faculty to which he belongs if these courses are part of his usual teaching duties.
- 2.3 The salary of a professor who teaches courses in another academic unit is paid by the faculty or service where he is teaching the courses if these courses are given in addition to his normal teaching load.

## **3. Areas of application**

Academic units must include in their budgets the amounts required to cover the costs of services between faculties.