**N.B.** **All of the boxes below can be expanded to accommodate your text.**

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| **Competition** | |
| Specify competition | Click or tap to enter a date. |

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| **Principal Investigator** | |
| **Name**: [Manager] | |
| **Faculty**: Click or tap here to enter text. | **E-mail**:  Click or tap here to enter text. |
| **School**: Click or tap here to enter text. | 🕿 : Click or tap here to enter text. |

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| **Scholar Type** |
| **Are you an** [Emerging Scholar](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a12)**or**[Established Scholar**?**](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a21)**(required)** |
| [Emerging Scholar](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a12)  [Established Scholar](https://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a21) |

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| **Application Title** |
| [Title] |

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| **Certification Requirements** | |
| 1. **Does the proposed research involve humans as research participants? (required)**   **Yes**  **No**  If "Yes", consult the [*Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans*](https://ethics.gc.ca/eng/home.html)and submit your proposal to the Research Ethics Board (REB)   1. **Is this a** [**research-creation**](https://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a22) **project?**  **Yes**  **No** 2. **Does your proposal involve** [**Indigenous Research**](https://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/definitions-eng.aspx#a11) **as defined by SSHRC?**   **Yes**  **No** | |
| **Keywords** | |
| **List up to 10 keywords that best describe the proposal. (required)** | Click or tap here to enter text. |
| **Disciplines** | |
| **Indicate and rank up to three disciplines relevant to your proposal, with #1 the most relevant and #3 the least relevant. (required)** | Click or tap here to enter text. |
| **Areas of Research** | |
| **Indicate and rank up to three areas of research relevant to your proposal, with #1 the most relevant and #3 the least relevant. (required)** | Click or tap here to enter text. |

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| **Summary of proposal (1/2 page)**  Provide an abstract of your research proposal in the space provided below |
| The summary should be written in non-technical terms and be clearly understood by academics with diverse areas of expertise (i.e., with minimal academic terminology and reference to methodology).  You must clearly state:  1. The problem or issue to be addressed  2. The potential contribution of the research in terms of advancing knowledge.  3. The potential broader benefit of the research |
| Click or tap here to enter text. |

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| **Link with the program of research and an application to an external funding agency** |
| Click or tap here to enter text. |

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| **Budget** |

1. **Personnel Costs**

Research Assistants (Minimum 100 hours)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **RA Numbers** | **Hours** | **Hourly Cost** | **Total** |
| **BA** |  |  | 23.61 $/h | **$** |
| **MA** |  |  | 28.34 $/h | **$** |
| **PhD** |  |  | 37.78 $/h | **$** |

1. **Travel & Subsistance**

|  |  |
| --- | --- |
| **Location (Specify)** | **$** |
| **Duration (Specify)** |  |
| **Meals** (only on presentation of detailed receipts)  - Breakfast  - Lunch  - Dinner | **$** |
| 1. **Other Direct Research Costs** |  |
| 1. **Equipment (Précisez / Specify)** | **$** |
| 1. **Furnitures (Précisez / Specify)** | **$** |
| 1. **Books (Max $300)** | **$** |
| 1. **Photocopies** | **$** |
| 1. **Other (Specify)** | **$** |
|  |  |
| **Total** | **$** |

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| **Budget Justification (Required)** |
| Click or tap here to enter text. |

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| **Description of the quality of research activities offered to students (required)** |
| Click or tap here to enter text. |

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| **Appendice** |
| **Obligatoire | Required**  Research Proposal (4 pages maximum)  CV OCGS | Canadian Common CV (CCV)  List of references (1 to 3 pages) |

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| **APPENDICE: Attach a detailed description of the Research Proposal (maximum 4 pages)** |
| **Important:** See program evaluation criteria.  Using the following headings, describe the activity in enough detail to allow informed assessment by qualified assessors.   1. **Objectives**  * Briefly state the explicit objectives of your proposed research.  1. **Context**  * Articulation of the research problem * Situate the proposed research in the context of the relevant literature. * Explain the relationship and relevance of the proposed research to your ongoing research. If the proposal represents a significant change of direction from your previous research, describe how it relates to experiences and insights gained from earlier research achievements.  1. **Methodology**  * Describe the proposed research strategies and key activities, including methodological approaches and procedures for data collection and analysis, which will be used to achieve the stated objectives. * Justify the choice of methodology and explain the specific instruments or procedures to be used. * Demonstrate feasibility and provide a timeline  1. **Contribution to knowledge**  * Explain the significance, originality, and anticipated contribution to knowledge of the research project.  1. **Dissemination and publication plan** |

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| **Signature - Attestation** |
| **Important**  I hereby **agree** to abide by the Guidelines and Rules for [Responsible Research Conduct](https://rcr.ethics.gc.ca/eng/framework-cadre-2021.html).  Submitting inaccurate or false information in these forms is a breach of the [Saint Paul University Responsible Conduct of Research Policy (ASA-412)](https://ustpaul.ca/upload-files/AdminGov/ASA/en/ASA-412_Research_Ethics_Board.pdf). |
| **Signatures** |
| **Candidate**  Click or tap to enter a date.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature Date |
| **Dean**        Click or tap to enter a date.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature Date |