

Number:	RHR-218
Title :	Conditions of eligibility to employee benefits
Person responsible for enforcement:	Vice-Rector, Administration
Entered into force:	October 28, 2015
Approved:	October 28, 2015 by the Council of Administration <i>This document replaces all previous regulations on this subject.</i>
Exception:	No exception to this regulation without prior written authorization from the Council of Administration

In this document, the masculine form is used without prejudice and for conciseness purposes only.

1. Objective

This regulation determines conditions of eligibility to employee benefits for administrative staff and members of the Executive Committee of Saint Paul University

2. Definitions

Employee benefits mean:

- 2.1 group insurance (eligibility requirements as well as collective protections may vary depending on the participant's age and if he has a family or not);
- 2.2 the retirement plan;
- 2.3 monetary compensations such as:
 - an exemption from tuition fees;
 - moving expenses;
 - a loan for the purchase of computers.

3. Regulations

- 3.1 Are eligible for all benefits:
 - administrative staff with a permanent contract of over 21 hours a week;
 - members of the Executive Committee.
- 3.2 Are eligible for group insurance, except for long-term disability:
 - persons who have accumulated more than 24 months of continuous service in a term position of over 21 hours a week.
- 3.3 Eligibility to some benefits may comprise of a waiting period.