

**FACULTY OF CANON LAW  
SAINT PAUL UNIVERSITY**



**UNIVERSITÉ  
SAINT·PAUL  
UNIVERSITY**

***STUDENT MANUAL  
2021-2022***

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Ottawa, ON K1S 1C4  
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## **PART I: THE FACULTY OF CANON LAW**

### **History of the Faculty of Canon Law**

Founded in 1848 by the Congregation of the Missionary Oblates of Mary Immaculate, Saint Paul University has its own charter dating back to 1866. Saint Paul University received the authority to confer ecclesiastical degrees in Leo XIII's Apostolic Letter *Cum Apostolica Sedes* of February 5, 1889. In 1929, the Faculty of Canon Law was established as distinct from the Faculty of Theology, and after Pius XI's Apostolic constitution *Deus scientiarum Dominus* of May 24, 1931, the Faculty was reorganized. Following Vatican II, the program was updated to conform to the needs of today's university teaching and the demands of modern pastoral activity. In 2002, the Holy See promulgated new norms for the teaching of canon law. These required a complete revision and expansion of our programs, effective 2004-2005.

Following the norms issued by Pope Francis in the Apostolic Constitution *Veritatis Gaudium* on ecclesiastical universities and faculties, 8 December 2017, the Faculty of Canon Law continues to cultivate and promote the juridical disciplines in the light of the teaching of the Gospel and instruct its students in these, so as to form researchers, university and seminary teachers, and others who will be trained to hold special ecclesiastical offices, such as ecclesiastical chancery and tribunal positions, and to serve as advisors to bishops and religious superiors.

The University grants simultaneously both civil graduate degrees (i.e., the MCL and the Ph.D.) and ecclesiastical degrees (i.e., the JCL and the JCD). The ecclesiastical degrees are granted in virtue of the 1889 Pontifical Charter, and the civil degrees are granted jointly by the Senate of Saint Paul University, in virtue of its 1866 Civil Charter, and by the Senate of the University of Ottawa, which is federated with Saint Paul University. The Faculty of Canon Law is bound by the regulations of the University of Ottawa and Saint Paul University, under the terms of the federation.

The Faculty of Canon Law offers two graduate degree programs: Master of Canon Law (MCL) / Maîtrise en droit canonique (MDC) and Doctor of Philosophy in Canon Law (Ph.D.) / Doctorat en philosophie en droit canonique (Ph.D.). These civil degrees are conferred jointly by the Senate of Saint Paul University and of the University of Ottawa. In addition, it offers three Graduate Diplomas:

- Graduate Diploma in Canon Law (GDCL) / Diplôme d'études supérieures en droit canonique (DÉSDC)
- Graduate Diploma in Canonical Practice (GDGP) / Diplôme d'études supérieures en pratique canonique (DÉSPC)
- Graduate Diploma in Ecclesiastical Administration (GDEA) / Diplôme d'études supérieures en administration ecclésiastique (DÉSAE)

## **Officers of the Faculty**

### ***DEAN***

John A. Renken

### ***VICE-DEAN***

Chad Glendinning

### ***SECRETARY***

Valère Nkouaya Mbandji, SJ

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## **Administrative Personnel**

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## **PART II: GENERAL INFORMATION**

### **Preamble**

Saint Paul University is a Catholic university canonically established by the Holy See and thus subject to Canon Law and all pertinent Church documents as implemented in Canada.

Saint Paul University is committed to supporting students in their efforts to achieve their goals in regards to academic success. To this end, the University ensures the quality and relevance of its academic programs and develops a support network of services to help students throughout their university experience.

For their part, students must assume certain responsibilities. More specifically:

- Choose a program of study suited to their personal goals, select courses that will satisfy the requirements of their chosen program, and consult resource persons available to them in different academic units when needed.
- Become familiar and comply with the important dates and deadlines of the [Sessional Dates](#) calendar.
- Become familiar and comply with university and faculty regulations and procedures.
- Regularly consult the different communication tools used by the University (such as websites, assigned e-mail address).
- Conduct themselves in a manner that respects the rights of other members of the University community and that complies with the regulations of the University and its different constituents, as well as with the laws applicable in Canada.

### **Academic Regulations**

Saint Paul University applies the same [Academic Regulations](#) as the University of Ottawa. For this purpose, it is understood that when reviewing the University of Ottawa regulations, “University of Ottawa” must be replaced by “Saint Paul University” and vice versa.

### **Overview of Programs**

Following the provisions of the Apostolic Constitution *Veritatis Gaudium* of December 8, 2017, the Faculty of Canon Law cultivates and promotes the juridical disciplines in the light of the law of the Gospel and principles of justice. It instructs its students in these, so as to form researchers, university and seminary teachers, and others who will be trained to hold special ecclesiastical offices, such as chancery and tribunal positions, and to serve as advisors to bishops and religious superiors.

The ecclesiastical degrees are conferred by Saint Paul University by virtue of the 1889 pontifical charter. The civil programs are approved by the Ontario Government and the degrees are granted jointly by the Senate of Saint Paul University, and by the Senate of the University of Ottawa, which is federated with Saint Paul University.

Those registered in ecclesiastical programs concurrently fulfil the requirements of the corresponding civil degrees. Consequently, those successfully completing the requirements of the JCL program will also receive the corresponding MCL, and those completing the requirements of the JCD program will also receive the corresponding Ph.D.

Civil Programs	Ecclesiastical Programs
Graduate Diploma (GDCL, GDCP, GDEA)	
Master’s in Canon Law (MCL)	Licentiate in Canon Law (JCL)
Doctorate in Philosophy, Canon Law (PhD)	Doctorate in Canon Law (JCD)

## Civil Programs

### [Graduate Diploma in Canon Law \(GDCL\)](#)

The Graduate Diploma in Canon Law (GDCL) is a graduate program that provides a specialization in canon law for non-canonists to complement their own education and career needs. The program consists of 15 credits of course work.

On completion of the diploma, qualified students meeting admission requirements may apply for admission to the Master of Canon Law program and, on admission, complete the requirements of this program with credit granted for relevant courses already completed in the diploma.

### [Graduate Diploma in Canonical Practice \(GDCP\)](#)

The Graduate Diploma in Canonical Practice (GDCP) aims to provide students with the skills and information needed for various canonical professions. The program consists of 15 credits of course work.

On completion of the diploma, qualified students meeting admission requirements may apply for admission to the Master of Canon Law program and, on admission, complete the requirements of this program with credit granted for relevant courses already completed in the diploma.

### [Graduate Diploma in Ecclesiastical Administration \(GDEA\)](#)

The Graduate Diploma in Ecclesiastical Administration (GDEA) offers an advanced specialization, within the general discipline of canon law, suited to careers in church

administration. From the perspective of canon law, the program provides the students a specialized knowledge of issues related to the governance and management of dioceses, religious institutes, church tribunals, ecclesiastical institutions of education and healthcare, and other similar bodies. The program requires 15 credits of coursework.

On completion of the diploma, qualified students meeting admission requirements may apply for admission to the Master of Canon Law program and, on admission, complete the requirements of this program with credit granted for relevant courses already completed in the diploma.

### **Master of Canon Law (MCL)**

The Master of Canon Law requires 45 credits of coursework, of which 15 are from compulsory courses. Students are expected to fulfill all requirements of the program within two years. The maximum time permitted is four years from the date of initial registration in the program for full-time and part-time students alike.

Students pursuing the JCL will be concurrently enrolled and complete the MCL during their course of studies.

### **Doctorate in Philosophy, Canon Law (PhD)**

The civil Doctorate in Canon Law (PhD) is a research degree which consists of six credits of course work, a comprehensive examination, a thesis proposal and the writing and defense of a doctoral thesis. Three of the credits are compulsory. The other three credits may either be taken in another graduate course in canon law offered by Saint Paul University or, with the approval of the Dean of the Faculty of Canon Law, the credits can come from a graduate course offered elsewhere in a field related to the student's research.

Students pursuing the JCD will be concurrently enrolled and complete the Ph.D. during their course of studies.

## **Ecclesiastical Programs**

### **Licentiate in Canon Law (JCL)**

The Licentiate in Canon Law requires 75 credits of coursework, of which 66 are compulsory courses. The six-session Licentiate in Canon Law program is governed by the apostolic constitution *Veritatis Gaudium* and subsequent legislation and norms of the Holy See.

The JCL may be pursued through a residential curriculum or by means of a distance education / residential curriculum (please refer to Part III for additional information).



## **Doctorate in Canon Law (JCD)**

The ecclesiastical Doctorate in Canon Law (JCD) is a research degree that consists of six credits of coursework, a comprehensive examination, and the defense of a doctoral thesis. Three of the credits are from a compulsory doctoral level canon law course offered at Saint Paul University. The other three credits may either be taken in another graduate course in canon law offered by Saint Paul University or, with the approval of the Dean of the Faculty of Canon Law, the credits can come from a graduate course offered elsewhere in a field related to the student's research.

## **Microprograms in Safeguarding Minors and Vulnerable Persons**

### **Undergraduate Microprogram and Graduate Microprogram in Safeguarding Minors and Vulnerable Persons**

Sexual assault, whose victims are minors and vulnerable persons, is a terrible reality. It is a criminal act that has long-term consequences and causes serious harm to survivors and communities. Better protecting minors and vulnerable persons from abuse is the primary objective of this training, which will provide students with skills that will surely be of interest to future employers, in addition to their usefulness in everyday life, given the large number of victims of sexual abuse in society, whether in the Church, in sports, in youth movements or in families.

The undergraduate microprogram consists of 15 credits of coursework, while the graduate microprogram consists of 9 credits of coursework. The microprograms may be pursued by those already enrolled in a program at Saint Paul University or as a special student. Please contact your academic advisor for more information.

## PART III: LICENTIATE (JCL Program)

### JCL Program Options

The Licentiate in Canon Law degree (JCL) at Saint Paul University is an ecclesiastical program governed by the apostolic constitution *Veritatis gaudium* and other norms of the Holy See. The degree consists of 75 course credits, 66 of which are from compulsory courses.

Students admitted to the program have 3 options to complete the requirements of the JCL. Through partnerships with BBI-TAITE students may complete the on campus portion of the 4-spring option in Sydney, Australia.

To consult the respective customized course sequence, see specimen in Appendix A.

#### Campus Option

Students achieve the JCL in 6 semesters on campus (fall, winter, and spring) spanning 2 calendar years.

YEAR	FALL	WINTER	SPRING/SUMMER
1	On Campus	On Campus	On Campus
2	On Campus	On Campus	On Campus

#### Distance/Campus Options

##### 4 Spring Sessions on Campus (also applies to BBI-TAITE)

Students take distance education courses over 4 fall and winter sessions, and campus courses for four intensive spring sessions.

YEAR	FALL	WINTER	SPRING/SUMMER
1	Distance	Distance	On Campus
2	Distance	Distance	On Campus
3	Distance	Distance	On Campus
4	Distance	Distance	On Campus

**Distance/Campus Option:**

**Last 4 Sessions on Campus**

Students takes distance education courses over 3 fall and winter sessions, followed by 4 consecutive sessions on campus: spring, fall, winter, spring.

<b>YEAR</b>	<b>FALL</b>	<b>WINTER</b>	<b>SPRING/SUMMER</b>
<b>1</b>	Distance	Distance	[No classes]
<b>2</b>	Distance	Distance	[No classes]
<b>3</b>	Distance	Distance	<b>On Campus</b>
<b>4</b>	<b>On Campus</b>	<b>On Campus</b>	<b>On Campus</b>

## Optional Courses

The Licentiate in Canon Law requires 75 credits of coursework, of which 66 are compulsory courses. The remaining 9 credits are comprised of optional courses, selected on the basis of course availability and the interests of the student. Each year, a list of optional courses will be made available to students. The following courses are offered on a regular basis:

**DCA 6364: Special Topics in Canon Law IV: Seminar on Chancery Practice (1.5 cr.).** This course is offered each Spring session for those completing the JCL program.

**DCA 6961: Study Visit to the Roman Curia (1.5 cr.).** This biennial visit occurs in even-numbered years, during the month of June (2020, 2022, 2024, 2026).

**DCA 6922: Field Practicum (3 cr.).** The Field Practicum is a six-week (minimum 18 hours per week) of supervised internship in canonical practice at an approved site. Assessment is based on a written report as well as the evaluation of the internship supervisor. This course is offered each year for those completing the JCL program.

**DCA 6962: Special Issues in Consecrated Life (1.5 cr.).** This seminar on legal and canonical issues concerning consecrated life, includes the Spring session: "Legal Education for Leadership of Religious Institutes" and the submission of a research paper.

**It is the student's responsibility to ensure that he/she has completed the necessary optional course requirements.**

## Research Seminar / Séminaire de recherches

DCA 6395 – Research on a particular canonical subject resulting in its presentation to the seminar group and director, and in submission of a written project.

DCA 6795 - Recherches portant sur un sujet canonique particulier. Présentation orale au groupe du séminaire ainsi qu'au directeur et dépôt d'un projet écrit.

The student's work in the research seminar must be a canonical work, which shows the student's capacity to research a canonical topic. The written paper includes:

- Title page
- General introduction
- Table of contents
- List of abbreviations
- Three chapters (40 pages)
- Appendices (if necessary)
- Bibliography (5 pages)

Any paper of more or fewer than 40 pages requires the permission of the professor teaching the research seminar. Students are reminded to avoid plagiarism, even by appropriate use of footnotes.

All students complete the research seminar in the final spring term of their program sequence. Work on this project begins earlier, however, and occurs during the three terms immediately preceding the final Spring term. For the purposes below, these terms are identified as Spring A, Fall, Winter, Spring B.

### A. Submission of Topic and Assignment of Director

1. In the Winter term preceding Spring A, the Dean meets with students to discuss the research seminar.
2. Students will be invited to submit two topic proposals, using the form provided. This will provide greater discretion and flexibility when assigning directors. The form must be submitted by the deadline indicated. Each proposed topic must have a specific title (which can be modified during the research, with the approval of the professor leading the research seminar).
3. Once topics have been submitted and approved, the Dean will assign directors. The choice of director will depend on his/her availability and workload, as well as the area of specialization.

## B. Registration

1. Students will be registered in a 0-unit course for the three terms immediately preceding the final Spring term: Spring A, Fall, and Winter. **DCA 6394 Research Seminar - Preparation** will be evaluated on the basis of a Satisfactory/Not satisfactory grading scheme. This grade will be assigned on the basis of one's progress with the research seminar paper and participation in the research seminar preparation meetings.
2. Students will be registered in **DCA 6395 Research Seminar** in Spring B, when the oral presentation takes place, and the final grade is submitted. The oral presentation may not take place until the research seminar paper has been submitted and evaluated.

## C. Duties of the Director of the Research Seminar

1. In Spring A, directors will meet initially with their research seminar group during the on campus portion of the term.
2. This initial meeting must provide the following:
  - a. clear expectations of the director, along with learning outcomes for the research seminar;
  - b. method of evaluation;
  - c. due dates for written work;
  - d. dates on which the research seminar will meet, even if tentative.
3. Students will be encouraged to work on their seminar papers during the summer months. Directors will assist students during these summer months, in accordance with a timeline developed with the director.
4. Following this initial meeting, and for the duration of the research seminar, directors must:
  - a. provide direction and assistance to students, as needed;
  - b. ensure accessibility to students by means of email, telephone, videoconference, and meetings on campus;
  - c. complete corrections and return written work to students within a reasonable amount of time.

## D. Evaluation of Research Seminar

1. Students will produce an individual written paper, in accordance with the faculty's [\*Guidelines for Seminar Papers and Doctoral Theses\*](#).
2. Evaluation for the research seminar will be based on two components:
  - a. Participation in, and presentation to, the seminar group – 30 %;
  - b. Written project – 70%.
3. A uniform grading rubric will be utilized for the evaluation of the written project.

### **E. Submission of the Research Seminar Paper**

1. After the research seminar paper is given final approval by the supervisor, the student is to submit to the Academic Advisor an electronic copy in a single PDF file. The file will be archived on a secure server of the Faculty.
2. Upon recommendation of the supervisor and with the consent of the student, a paper may be made publicly accessible through uO Research, the institutional repository of the University of Ottawa.

### **F. Criteria for the Recommendation of a Research Seminar Paper to be Publicly Accessible**

The criteria for recommending that a research seminar paper be transmitted to the library for public access are:

1. The final version of the paper merits a grade of at least 80%, that is, an A- (even if the grade for the Seminar as a whole may be different).
2. The supervisor believes the paper exhibits sufficient creativity, clarity of expression, and methodological exactitude to be worthy of public access.

### **G. Timeline**

<b>TERM</b>	<b>ACTIVITIES</b>
Winter	Dean's meeting with students; Submission of proposals; assignment of directors
Spring A	Students registered in DCA 6394 Research Seminar - Preparation; Meeting with research seminar: Orientation and methodology
Fall	Students registered in DCA 6394 Research Seminar - Preparation; Meeting with research seminar: Table of Contents and bibliography presentation
Winter	Students registered in DCA 6394 Research Seminar - Preparation; Meeting with research seminar: Progress report
Spring B	Students registered in DCA 6395 Research Seminar Meeting with research seminar: Final oral presentation

Additional group meetings, or individual meetings between the director and student, may be arranged at the discretion of the director of the research seminar. As well, directors may coordinate joint meetings of their respective seminar groups.

## **H. Comprehensive Exam**

Students who have not successfully completed all components of the research seminar will not be permitted to take the comprehensive exam.

Adopted by the Faculty Council  
15 December 2020



## APPENDICES

### Appendix A: Schedule of Course Offerings

#### LICENTIATE IN CANON LAW – CAMPUS OPTION

YEAR	FALL	WINTER		SPRING/SUMMER	
		A	B	A	B
<b>1</b>	DCA 5128 Sanctifying Office DCA 5129 General Norms DCA 5131 Christian Faithful DCA 5136 Introduction to Canon Law DCA 3108 Latin I	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law DCA 6116 Foundations of Law DCA 6117 Institutes of Law DCA 3109 Latin II	DCA 5130 Matrimonial Law DCA 5133 Procedures I DCA 5138 Special Matrimonial Cases and Procedures DCA 6114 Procedures II DCA 3109 Latin II	DCA 5103 Universal and Supra-Diocesan Church Structures DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life	DCA 5135 Matrimonial Jurisprudence DCA 6321 Seminar on Tribunal Practice
<b>2</b>	DCA 5132 Administrative Institutes DCA 5137 Teaching Office DCA 6112 Administrative Procedures DCA 6113 Temporal Goods DCA 6115 Penal Law DCA 6921 Canonical Latin	DCA 5130 Matrimonial Law DCA 5133 Procedures I DCA 5138 Special Matrimonial Cases and Procedures DCA 6114 Procedures II	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law DCA 6116 Foundations of Law DCA 6117 Institutes of Law	DCA 5135 Matrimonial Jurisprudence DCA 6321 Seminar on Tribunal Practice DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam	DCA 5103 Universal and Supra-Diocesan Church Structures DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam

Students beginning in an *odd-numbered* year follow column “A”  
 Students beginning in an *even-numbered* year follow column “B”

### LICENTIATE IN CANON LAW – FOUR SPRING SESSIONS OPTION

YEAR	FALL	WINTER		SPRING/SUMMER	
		A	B	A	B
<b>1</b>	DCA 5129 General Norms DCA 5136 Introduction to Canon Law DCA 3108 Latin I	DCA 6116 Foundations of Law DCA 6117 Institutes of Law DCA 3109 Latin II	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures DCA 3109 Latin II	DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life	DCA 5135 Matrimonial Jurisprudence
<b>2</b>	DCA 5128 Sanctifying Office DCA 5131 Christian Faithful DCA 6921 Canonical Latin	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures	DCA 6116 Foundations of Law DCA 6117 Institutes of Law	DCA 5135 Matrimonial Jurisprudence	DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life
<b>3</b>	DCA 5137 Teaching Office DCA 6113 Temporal Goods DCA 6115 Penal Law	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5103 Universal and Supra-Diocesan Church Structures	DCA 6321 Seminar on Tribunal Practice
<b>4</b>	DCA 5132 Administrative Institutes DCA 6112 Administrative Procedures	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 6321 Seminar on Tribunal Practice DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam	DCA 5103 Universal and Supra-Diocesan Church Structures DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam

Students beginning in an *odd-numbered* year follow column “**A**”  
 Students beginning in an *even-numbered* year follow column “**B**”

**LICENTIATE IN CANON LAW – FOUR CONSECUTIVE SESSIONS OPTION**

YEAR	FALL	WINTER		SPRING/SUMMER	
		A	B	A	B
<b>1</b>	DCA 5129 General Norms DCA 5136 Introduction to Canon Law DCA 3108 Latin I	DCA 6116 Foundations of Law DCA 6117 Institutes of Law DCA 3109 Latin II	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures DCA 3109 Latin II		
<b>2</b>	DCA 5128 Sanctifying Office DCA 5131 Christian Faithful DCA 6921 Canonical Latin	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures	DCA 6116 Foundations of Law DCA 6117 Institutes of Law		
<b>3</b>	DCA 5137 Teaching Office DCA 6113 Temporal Goods DCA 6115 Penal Law	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5103 Universal and Supra-Diocesan Church Structures DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life	DCA 5135 Matrimonial Jurisprudence DCA 6321 Seminar on Tribunal Practice
<b>4</b>	DCA 5132 Administrative Institutes DCA 6112 Administrative Procedures	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 5135 Matrimonial Jurisprudence DCA 6321 Seminar on Tribunal Practice DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam	DCA 5103 Universal and Supra-Diocesan Church Structures DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam

Students beginning in an *odd-numbered* year follow column “**A**”  
 Students beginning in an *even-numbered* year follow column “**B**”

**LICENTIATE IN CANON LAW – BBI OPTION / MAYNOOTH OPTION**

YEAR	FALL	WINTER		SPRING/SUMMER	
		A	B	A	B
<b>1</b>	DCA 5129 General Norms DCA 5136 Introduction to Canon Law DCA 3108 Latin I	DCA 6116 Foundations of Law DCA 6117 Institutes of Law DCA 3109 Latin II	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures DCA 3109 Latin II	DCA 5203 Institutes of Consecrated Life and Societies of Apostolic Life  <i>or</i> DCA 5103 Universal and Supra-Diocesan Church Structures	DCA 5135 Matrimonial Jurisprudence  <i>or</i> DCA 6321 Seminar on Tribunal Practice
<b>2</b>	DCA 5128 Sanctifying Office DCA 5131 Christian Faithful DCA 6921 Canonical Latin	DCA 5130 Matrimonial Law DCA 5138 Special Matrimonial Cases and Procedures	DCA 6116 Foundations of Law DCA 6117 Institutes of Law	DCA 5135 <i>or</i> DCA 6321	DCA 5203 <i>or</i> DCA 5103
<b>3</b>	DCA 5137 Teaching Office DCA 6113 Temporal Goods DCA 6115 Penal Law	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5203 <i>or</i> DCA 5103	DCA 5135 <i>or</i> DCA 6321
<b>4</b>	DCA 5132 Administrative Institutes DCA 6112 Administrative Procedures	DCA 5133 Procedures I DCA 6114 Procedures II	DCA 5127 Particular Churches DCA 5134 Eastern Canon Law	DCA 5135 <i>or</i> DCA 6321  DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam	DCA 5203 <i>or</i> DCA 5103  DCA 6395 Research Seminar DCA 7998 Licentiate Comprehensive Exam

Students beginning in an *odd-numbered* year follow column “**A**”  
 Students beginning in an *even-numbered* year follow column “**B**”

## Appendix B : Optional Courses 2021-2022

### Fall / Automne, 2021

#### **HTP 5102 – Perpetrators of Sexual Violence in Various Contexts and Prevention (3u)**

The dynamics of sexual violence in various contexts. Recognizing signs of imminent sexual abuse. Clinical and spiritual care for perpetrators. Prevention.

#### **HTP 5103 – Special Topics in Safeguarding Minors and Vulnerable Persons: Anthropological and Psychological Concepts in the Context of Child Protection (3u)**

The course will introduce students to philosophical anthropology. The essential traits of the person and his/her existential relationships will stimulate the discussion on freedom and responsibility, values and meaning, guilt and forgiveness. Restoring dignity is the aim of the course.

### Winter / Hiver, 2022

#### **DCA 5139 – Canon Law on Safeguarding Minors and Vulnerable Persons (3u)**

A comprehensive and practical study of the “proactive” and “reactive” canonical responses of the Church to the sexual abuse of minors and vulnerable persons. Development of laws, universal and particular, and their practical application.

#### **DCA 6363 – Special Problems in Canon Law III: Special Topics in Administrative Procedures (1.5u)**

Instruction of processes leading towards the loss of clerical state: application of special faculties of the Congregation for the Clergy and the Congregation for the Evangelization of Peoples on the local level (forms, questionnaires, case analyses); the role of advocate, procurator, or canonical advisor in the procedures of removal or transfer of parish priests (cc. 1740–1752) and hierarchical recourse (cc. 1732-1739); canonical accompaniment in the procedures of administrative-contentious recourse before the Second Section of the Apostolic Signatura (*lex propria Antiqua ordinatione*); instruction of favour of the faith cases (special norms *Potestas Ecclesiae*). *This course is offered to students finishing the licentiate.*

#### **DCA 8101 – Special Problems in Canon Law I: Understanding/Interpreting Ecclesiastical Laws (3u)**

Philosophical Analysis of the Phenomenon of Understanding and Interpretation of Texts; Theories of Understanding and Interpretation of Ecclesiastical Laws; Text in the Process of Understanding – *propria verborum significatio*; Context of Understanding Ecclesiastical Laws; Search for Legislator’s Intended Meaning – Mind of the Legislator; Revision Process of the Code of Canon Law; New Directions in Legislative Activity of the Church [cc. 1-34]. *This course is offered for doctoral students.*

#### **HTP 5101 Victims of Sexual Abuse in Society and the Church (3u)**

Definitions and contextualization. The issues of victims of sexual abuse: disclosing the abuse and the short and long term physical, relational and spiritual consequences, as well as the different therapeutic models.

### **HTP 5103 – Special Topics in Safeguarding Minors and Vulnerable Persons: Theological Dimensions of the Crisis of Abuse (3u)**

A theological exploration of the institutional dimensions of the abuse crisis including distortions of theology and pastoral practice that foster a false sacralization of ordained priesthood, the culture of clericalism, and perceptions of celibate life. The bases for ecclesial reform in a sound theology of ministry, of pastoral responsibility, transparency, and accountability to the people of God in a truly synodal Church.

## **Spring / Printemps, 2022**

### **DCA 6364 – Special Problems in Canon Law IV: Seminar in Chancery Practice (1.5u)**

Presentation of singular and general decrees, precepts, and rescripts for routine and exceptional matters. Areas of special focus include: dioceses, parishes, marriage (non-tribunal issues), temporal goods, and penal law. *This course is offered to students finishing the licentiate.*

### **DCA 6922 – Stage en milieu de travail / Field Practicum (3u)**

Stage supervisé de pratique canonique d'une durée de six semaines (minimum 18 h/semaine) dans un milieu de travail approuvé. L'évaluation de l'étudiant est fondée sur les résultats du rapport écrit et l'évaluation du superviseur de stage. *Ce cours est offert aux étudiants qui terminent la Licence.* / A six-week (minimum 18 hours per week) of supervised internship in canonical practice at an approved site. Assessment based on a written report as well as the evaluation of the internship supervisor. *This course is offered to students finishing the licentiate.*

### **DCA 6961 – Voyage de formation à la Curie Romaine/Study Visit to the Roman Curia (1.5u)**

Séminaire sur la Curie romaine comprenant des échanges sur les lieux avec le personnel de congrégations romaines, tribunaux et conseils pontificaux. (Prérequis : Connaissance passive de l'anglais). *Dates : À DÉTERMINER. La visite aura lieu en juin ou juillet 2022, si les déplacements ne sont pas limités.* / Seminar on the Roman Curia involving on-site interchange with personnel from a variety of Roman congregations, tribunals, and pontifical councils. *Dates: TBD. The visit will take place in June or July 2022, if travel is not restricted.*

### **DCA 6962 – Questions spéciales relatives à la vie consacrée / Special Issues in Consecrated Life (1.5u)**

Séminaire sur des questions juridiques et canoniques concernant la vie consacrée, en particulier dans le contexte canadien. Comprend la session d'été « Formation légale pour le leadership des instituts religieux » et la rédaction d'un travail de recherche. *Dates et thèmes spécifiques : À DÉTERMINER* / Seminar on legal and canonical issues concerning consecrated life, especially in the context of Canada. Includes the summer session: "Legal Education for Leadership of Religious Institutes" and the submission of a research paper. *Dates and specific themes: TBD.*

## Appendix C: List of Themes for the Comprehensive Examination

Each candidate chooses a **total of 15 themes** from the list distributed as follows:

Book I	<b>two</b> themes
Book II	<b>three</b> themes ( <b>a student must choose two themes from Section A and one theme from Section B</b> )
Book III	<b>one</b> theme
Book IV	<b>three</b> themes ( <b>no. 51 is compulsory; a student must choose one theme from Section A and one additional theme from Section B</b> )
Book V	<b>one</b> theme
Book VI	<b>one</b> theme
Book VII	<b>three</b> themes ( <b>no. 70 is compulsory; a student must choose one theme from Section A and one additional theme from Section B</b> )

The remaining **one theme** is to be selected by the student and may be taken from **any** of the books of the *Code of Canon Law*

The student's list, drawn up according to these norms, is approved by the dean after consultation with the appropriate professors.

The Faculty Council reserves to itself the right to ask a candidate to modify the list if it does not follow these norms or if, while following the letter of the norms, it is not well balanced.

Candidates who wish to present a topic not included on the accompanying list are to consult the dean before submitting their lists to the Faculty Council for approval.

### BOOK I

1. The scope of canonical legislation (cc. 1-6); ecclesiastical laws (cc. 7-22) (*CCEO*, c. 1)
2. Custom (cc. 23-28)
3. General decrees and instructions (cc. 29-34)
4. Common norms for singular administrative acts; singular decrees and precepts (cc. 35-58)
5. Rescripts, privileges and dispensations (cc. 59-93)
6. Ascription (*CIC*, cc. 111-112; *CCEO*, cc. 29-38)
7. Interritual collaboration (*CCEO*, cc. 84, §1; 202; 322, §1; 332, §2; 622, §1; 720, §3; 784; 792; 904, §2; 1013, §2; 1068, §1; 1405, §3)
8. Juridical persons (cc. 113-123)
9. Juridical acts (cc. 124-128)
10. Power of governance (cc. 129-144)
11. Ecclesiastical offices (cc. 145-196)

## **BOOK II**

### **SECTION A**

12. The obligations and rights of all Christ's faithful (cc. 208-223); the obligations and rights of the lay members of Christ's faithful (cc. 224-231)
13. The obligations and rights of clerics (cc. 273-289)
14. The enrolment or incardination of clerics (cc. 265-272) – Loss of the clerical state (cc. 290-293)
15. Associations of Christ's faithful (cc. 298-329)
16. The Roman Curia (cc. 360-361; Apostolic Constitution *Pastor bonus*)
17. Diocesan bishops (*CIC*, cc. 381-402; *CCEO*, cc. 192-193; 365, §2; 366, §1, 2º)
18. The impeded or vacant see (cc. 412-430)
19. Conferences of bishops (cc. 447-459)
20. The diocesan synod (cc. 460-468)
21. The diocesan curia: general principles; vicars general and episcopal vicars (cc. 65, 469-481)
22. The chancellor, other notaries and the archives; the finance council and the finance officer (cc. 482-494)
23. The presbyteral council and the college of consultors; the chapter of canons; the pastoral council (cc. 495-514)
24. Parishes, pastors, and parochial vicars (cc. 515-552)

### **SECTION B**

25. Institutes of consecrated life in general; their proper legislation (cc. 573-578, 586-597, 607, 710-711, 731)
26. Religious houses, erection and suppression (cc. 608-616)
27. Superiors and councils (cc. 617-630) – Chapters (cc. 631-633)
28. Relationships between religious and the diocesan bishop (cc. 593-595, 609, 616, 678-683; see also cc. 397, 806, 1320)
29. Temporal goods [of religious] and their administration (cc. 634-640)
30. The admission of candidates and the formation of members; the role of superiors, confessors and spiritual directors in the selection of candidates (cc. 219, 597, 641-661, 984-985; *CCEO*, cc. 448-452)
31. The obligations and rights of religious institutes and of their members (cc. 220, 630, 642, 662-672)
32. The apostolate of institutes (cc. 673-683) - Parishes and schools entrusted to religious (cc. 520, 801, 806)
33. The separation of members from the institute (cc. 684-704)

## **BOOK III**

34. The teaching office of the Church (cc. 747-755)
35. The ministry of the Divine Word (cc. 756-761) – Preaching the Word of God (cc. 762-772)
36. Catechetical formation (cc. 773-780)
37. The missionary activity of the Church (cc. 781-792)



- 38. Catholic education (cc. 793-821)
- 39. The means of social communication and books in particular (cc. 822-832)

## **BOOK IV**

### **SECTION A**

- 40. The ministers of the sacraments of initiation (cc. 861-863, 882-888, 900-911)
- 41. The subjects of the sacraments of initiation (cc. 864-871, 889-891, 912-923); participation in the sacraments with other Christians (c. 844)
- 42. The offerings given for the celebration of Mass (cc. 945-958; cf. c. 531)
- 43. The sacrament of penance: general absolution (cc. 961-963); faculties to hear confessions (cc. 965-978)
- 44. Prerequisites for ordination (cc. 1033-1039); formation of candidates (cc. 232-264)
- 45. Irregularities and other impediments to ordination (cc. 1040-1049)
- 46. Sacramentals and ecclesiastical funerals (1166-1172, 1176-1185)
- 47. Sacred places and sacred times (cc. 1205-1253)
- 48. Interritual celebration of the sacraments (*CCEO*, cc. 403, §1; 537, §2; 678, §1; 701; 707, §2; 717; 746, §2; 748, §2; 752)

### **SECTION B**

- 49. Pastoral care and the prerequisites for the celebration of marriage (cc. 1063-1072)
- 50. Diriment impediments and dispensing powers (cc. 1073-1094; *CCEO*, cc. 796, §2; 797, 806, 809, 1; 810, 3<sup>o</sup>)
- 51. Matrimonial consent (cc. 1055-1057, 1095-1107; *CCEO*, c. 826)
- 52. The form of the celebration of marriage (cc. 1108-1123, 1127; *CCEO*, cc. 828-835)
- 53. Mixed marriages, including particular legislation (cc. 1124-1129)
- 54. The dissolution of the marriage bond – the procedure for the dissolution of a marriage in virtue of the Pauline privilege (cc. 1143-1150)
- 55. The validation of marriage (cc. 1156-1165)

## **BOOK V**

- 56. The acquisition of goods (cc. 1259-1272)
- 57. The administration of goods (cc. 1273-1289)
- 58. Contracts and especially alienation (cc. 1290-1298)
- 59. Pious wills in general and pious foundations (cc. 1299-1310)

## **BOOK VI**

- 60. Those who are liable to penal sanctions (cc. 1321-1330)
- 61. Penalties and other punishments (cc. 1331-1340)
- 62. Delicts against Church authorities and the freedom of the Church (cc. 1370-1377)
- 63. Delicts of usurpation of ecclesiastical functions, and delicts in their exercise (cc. 1378-1389)
- 64. Delicts against clerical continence, human life and liberty (cc. 1394-1395, 1397-1398)

## **BOOK VII**

### **SECTION A**

65. Proofs: the declarations of the parties; witnesses and testimonies (cc. 1526-1538; 1547- 1573)
66. The promoter of justice, the defender of the bond, the notary, the procurators and advocates (cc. 1430-1437; 1481-1490)
67. The principal duties of the judge (cc. 1419-1427, 1446-1457)
68. The rights of the parties in a marriage nullity case (cc. 1481-1490, 1508, 1598, 1615, 1619-1627)
69. The second instance tribunals, the appeal of a case (cc. 1438-1441; 1628-1640; *CCEO*, cc. 1062-1065)

### **SECTION B**

70. Cases to declare the nullity of marriage (cc. 1671-1691)
71. The dissolution of the marriage bond – the procedure for the dissolution of a ratified and non-consummated marriage (cc. 1141-1142, 1697-1706)
72. The dissolution of the marriage bond – the procedure for the dissolution of a marriage in favour of the faith.
73. Penal process (cc. 1717-1728; 1341-1353)
74. Recourse against administrative decrees (cc. 1732-1739)
75. The procedure for the removal of parish priests (cc. 1740-1747) – The procedure for the transfer of parish priests (cc. 1748-1752)

## Appendix D : Suggested Books for New Students

At the beginning of the canon law program it is advisable to keep to a minimum the books to be purchased. Students will become aware of the canonical literature and will want to acquire books, commentaries, and journals as they progress. The following publications are among those that students will need during the program or will want to have for personal use in their future career as canonists.

### The Codes and Commentaries

The *Code of Canon Law* and *Code of Canons of the Eastern Churches* are the essential works that all students must have. Since only the Latin editions are official, owning a bilingual edition is strongly advisable.

CAPARROS, E. et al. (eds.), *Code of Canon Law Annotated*, Montréal, Wilson & Lafleur, 2004 (distributed in the USA by Midwest Theological Forum, [www.mwtf.org](http://www.mwtf.org)).

This is the translation of the Canon Law Society of Great Britain and Ireland in association with the Canon Law Society of Australia and New Zealand and the Canadian Canon Law Society, published in 1983 and revised in 1997. It includes a translation of the Spanish commentary, *Código de Derecho Canónico, Edición bilingüe y anotada*, 6<sup>th</sup> ed. It contains very useful appendices, including *Pastor bonus*, *Universi dominici gregis*, the authentic interpretations of the canons, decrees of conferences of bishops in English-speaking countries, tables of correspondence, and an analytical index. Highly recommended.

*Code of Canon Law, Latin-English Edition*, new English translation, Washington, Canon Law Society of America, 2012 (ISBN 1-932208-32-1).

This version has a very detailed index, tables of corresponding canons, *Pastor bonus*, etc. It is the only English version also to have the *fontes* (sources) necessary for doctoral research and sometimes also for the Research Seminar.

This translation is used in another standard English-language commentary, the second commentary sponsored by the Canon Law Society of America: J.P. BEAL, J.A. CORIDEN, and T.J. GREEN (eds.), *New Commentary on the Code of Canon Law*, New York and Mahwah, NJ, Paulist Press, 2000.

The first CLSA commentary is: J.A. CORIDEN, T.J. GREEN, and D.E. HEINTSCHEL (eds.), *Code of Canon Law: A Text and Commentary*, New York and Mahwah, NJ, Paulist, 1985 (out of print). This early commentary is still helpful, particularly to compare and contrast interpretations of different commentators. Another standard English-language commentary is G. SHEEHY et al. (eds.), *The Canon Law: Letter & Spirit*, Collegeville, MN, The Liturgical Press, 1995.

The most comprehensive English language commentary is the eight-volume translation of the Spanish *Comentario exegético al Código de derecho canónico*: E. Caparros et al. (eds.), *Exegetical Commentary on the Code of Canon Law*, Montréal, Wilson & LaFleur, 2004.

*Code of Canons of the Eastern Churches*, Latin-English Edition, New English Translation, Washington, Canon Law Society of America, 2001.

This is the only generally reliable English translation of the Eastern Code. It also has a very detailed index. (The first CLSA translation of the Eastern Code is faulty and should not be used except by those who know canonical Latin very well.)

NEDUNGATT, G. (ed.), ***A Guide to the Eastern Code: A Commentary on the Code of Canons of the Eastern Churches***, Rome, Pontificio Istituto Orientale, 2002.

This is a multi-author commentary on the Eastern Code.

FARIS, J.D and J. ABBASS (eds.), ***A Practical Commentary to the Code of Canons of the Eastern Churches***, Montréal, Wilson & Lafleur, 2019.

This is a 2-volume multi-author commentary on the Eastern Code.

PETERS, E.N. (ed.), ***The 1917 Pio-Benedictine Code of Canon Law***, San Francisco, Ignatius Press, 2001.

### **Other Important Sources**

FLANNERY, A.P. (ed.), ***Documents of Vatican II***, new revised edition, Northport, Costello Pub. Co., 1992, ISBN 0-918344-15-8.

\_\_\_\_\_, ***Vatican Council II: More Postconciliar Documents***, new revised edition, Northport, Costello Pub. Co., 1998, ISBN 0-918344-16-6.

*Canon Law Digest*, vols. 1-14, now published by the Canon Law Society of America, Washington, DC.

This is a comprehensive English translation of official juridical documents related to the canons of the 1917 Code (vols. 1-10) and the 1983 Code (vols. 11-14). Volumes I-XII have been compiled on a CD, available from the CLSA.

PONTIFICAL COUNCIL FOR PROMOTING CHRISTIAN UNITY, ***Directory for the Application of the Principles and Norms on Ecumenism***, 25 March 1993.

CONGREGATION FOR BISHOPS, ***Directory for the Pastoral Ministry of Bishops***, 22 February 2004, Libreria Editrice Vaticana, ISBN 88-209-7574-2.

PONTIFICAL COUNCIL FOR LEGISLATIVE TEXTS, ***Instruction to be observed by diocesan and interdiocesan tribunals in handling causes of the nullity of marriage Dignitas connubii***, 25 January 2005, Libreria editrice Vaticana, 2005.

K. LÜDICKE and R.E. JENKINS, ***Dignitas Connubii: Norms and Commentary***, Alexandria, VA, Canon Law Society of America, 2006.

This commentary contains the Latin and English text of *Dignitas connubii*.

*The Liturgy Documents*, 4 vols., Chicago, IL, Liturgy Training Publications, 2012-2013.

Volumes One and Two are especially useful. They provide the *praenotanda* of the sacramental rites and other essential documents pertaining to the liturgy.