| Number: | FIN-303 |
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| Title: | Commercial Transactions with Members of Staff |
| Person responsible for enforcement: | Vice-Rector, Administration |
| Entered into force: | April 25, 2018 |
| Approved: | April 25, 2018 by the Board of Governors This document replaces all previous regulations on this subject. |
| Exception: | No exception to this regulation without prior written authorization from the Board of Governors |

In this document, the masculine form is used without prejudice and for conciseness purposes only.

1. Objective

This regulation aims to avoid conflicts of interest between Saint Paul University and members of staff and to maintain a sound and equitable working environment.

2. Regulation

A member of the University staff is not permitted to offer services on a fee basis to the University other than for the work he is hired to do, in accordance with the regulations and collective agreements governing salary treatment and the related obligations.